

## Jonathan R. Reynolds Young Writers Workshop

### 2018 PROGRAM INFORMATION

#### **Travel to/from Denison**

It is extremely important that you make your travel arrangements as soon as possible. You should plan to arrive on campus to check in between 1:00 p.m. and 4:00 p.m. on Sunday, June 19<sup>th</sup>. Once you have finalized your arrangements, please submit the online **Travel Information** form, due by May 9<sup>th</sup>.

If you are traveling by air, you should book flights to John Glenn Columbus International Airport (airport code: CMH), which is located about 20 miles from campus and is served by most major airlines. Please try to schedule your flight to arrive between 11:00 a.m. and 2:00 p.m. on Sunday, June 19<sup>th</sup>. Reynolds staff will meet you at the airport and provide transportation to Granville in Denison vans. Early/late arrivals may incur an additional charge. We cannot accommodate arrivals before June 19<sup>th</sup>. We will be in touch with you a week before the program to confirm airport pickup arrangements.

See below for more information on the final banquet and check-out. Return flights should be scheduled to depart between 3:00 and 5:00 p.m. on Sunday, June 24<sup>th</sup>. Airport transportation will be provided. Early/late departures may incur an additional charge.

If you are traveling by car to Granville, driving directions and a campus map can be found on the Denison University website at <http://denison.edu/campus/visit/campus-maps>. Please follow the "Reynolds Writing" signs to the appropriate registration area, where check-in will take place. Keys, towels, linens, and T-shirts will be issued at that time.

Any participants who drive their own cars to Granville will be asked to leave the keys with the program director until the end of the workshop. Students will not be permitted to drive during the program.

Our staff will lead campus orientation tours for students and their families on Sunday afternoon. The first introductory session (for workshop participants only) will be held at 5:30 p.m. on Sunday evening.

#### **Residence halls**

Reynolds participants will be housed in Huffman Hall (on East Quad). Rooms are doubles with a shared bathroom down the hall; you will be assigned a roommate. Girls and boys are on separate floors. The residence hall will be supervised by our Teaching Associates, who will be living there as well.

Although Huffman Hall is not air-conditioned, it is usually comfortable in June. Some fans will be available, but you may wish to bring one if you can. Denison's linen service will provide you

with bedding and towels. You may wish to bring along your own blanket, an extra towel, and/or a favorite pillow. Hangers, if needed, should be brought as well.

For security, Huffman Hall will be locked at all times. Lost keys will be assessed a \$50 charge. All Reynolds students are required to be in their rooms each night by 11:30 p.m. for room check.

### **Computers/cell phones**

Denison has many computer labs with PCs, macs, printers, and internet access, including one in the lounge of Huffman Hall which will be dedicated to Reynolds students. There is no fee for printing. Please bring with you a USB drive (pen drive) or set up a “cloud” account on Google Docs or Dropbox as you will be unable to save your work on Denison computers.

You are welcome to bring your own laptop if you wish to work on during the workshop week. Wireless internet access is available everywhere on campus. Denison is a very safe campus, but be aware that occasional thefts do sometimes occur. You will be responsible for locking all valuables locked in your room when not in use.

### **Creative work**

Please bring along any creative writing that you may wish to work on during the workshop week. You will be asked to submit a piece for the Workshop Anthology by mid-week, so it is a good idea to have a piece that you can work on revising for that purpose.

### **Dress and recreation**

Bring comfortable shoes and casual clothes for our daily sessions. Denison’s beautiful campus is spread out across hilly terrain, so comfortable walking footwear is a must! You may wish to bring one nicer outfit for the final banquet on Sunday (optional). Classrooms are air conditioned and can get quite chilly, so pack a sweater or sweatshirt. It’s a good idea to bring an umbrella and/or rain jacket as well. Coin-operated washing machines and dryers are available; if you plan to do laundry, you will need to bring detergent and lots of quarters.

Our schedule provides ample opportunity for recreation and relaxation. We will have access to Denison’s 300-acre Biological Reserve, the Olympic-sized indoor swimming pool, gym, tennis and volleyball courts, and playing fields, so pack your bathing suit, running shoes, Frisbees, basketball, softball or baseball gloves, tennis racquets, etc. Games and musical instruments are always welcome too!

### **Meals**

Most meals will be provided on campus in the dining hall, although on a few occasions we will have cookouts and eat out. Vegetarian and other special options are available. Please let us know in advance of any food allergies or other special dietary needs or preferences on the online **Accepted Student** form, due by May 9<sup>th</sup>. You will have **one dinner off-campus** in Granville, and you will need to bring money for this expense. Dining options range from Subway and pizza to pubs, Chinese, Vietnamese, and Mexican food, as well as a few more upscale restaurants. Whit’s Frozen Custard is a local treat! There is a CVS pharmacy and a supermarket within walking distance of campus.

**Spending money**

Workshop fees cover all major events, activities, use of university facilities, as well room and board. As indicated above, we will have one dinner off-campus; please bring money for this expense as well as additional spending money for shopping, souvenirs, laundry, and/or snacks. We will also have books for sale by faculty authors and guest writers.

**Off-campus events**

We will have one off-campus excursion to the Columbus Museum of Art. Transportation will be provided by bus and/or Denison vans. Vans will be driven by staff who have been certified as safe drivers.

**Smoking, drugs, and alcohol policy**

Smoking is prohibited inside all university buildings. Staff will not purchase any smoking materials for students. Alcoholic beverages and non-medicinal drugs of any kind are absolutely prohibited. Every participant should respect university property and the rights of fellow students. Anyone who violates these regulations risks losing the privilege of participating in the workshop.

**Medical treatment**

There are no medical facilities on campus at Denison in the summer. In case of serious illness or medical emergency, students will be taken by program staff to the nearest Urgent Care clinic or the Licking Memorial Hospital Emergency Room. You should bring with you any medications taken on a regular basis.

To ensure that we can offer you the best care, please complete the online Denison University Waiver of Liability, Assumption of Risk & Indemnity Agreement (including health insurance information), the Parent/Guardian and Emergency Contact Information Form, and the Health Information Form (all part of the **Accepted Student** form) no later than May 10<sup>th</sup>. Please note that you are responsible for all co-pays and other medical expenses that may be incurred. **You must bring with you a valid health insurance card or legible photocopy of both sides of a valid insurance card.**

**Final banquet**

The final event of the program, a celebratory banquet for students and their families, will be held in the Provost's Dining Room in Curtis on Sunday, June 24<sup>th</sup> from 12:00 to 1 pm. We will present certificates and distribute the Workshop Anthology at that time. We encourage all students and families/friends to attend! Please complete the online banquet RSVP form (part of the **Accepted Student** form).

**Check-out procedure**

After the final banquet, you will need to sign out and return your linens, towels, and keys. *All students must be checked-out and picked up no later than 2:00 p.m. on Sunday, June 24<sup>th</sup>.*